

# Aeronautical Charges

## Rates for 2024

# Summary

## Pages

<b>I. BUSINESS AND PRIVATE AVIATION</b>	5-10
1. Flat fees and handling tariffs applicable for general aviation non based aircraft	5
2. Fees applicable to based aircraft, housed in individual hangar	6
3. Housed fees and ground handling charges for aircraft occupying spaces in common hangars	6-7
4. Various surcharges	7-8
5. Handling GSE	8-10
<b>II. COMMERCIAL AVIATION</b>	11-13
1. Taxes and fees for airport public service	11-12
1.1. Landing fees including lighting	12
1.2. Parking fees	13
1.3. Passenger fees	13
1.4. Bridge fees	13
1.5. Fixed converter fee	13
2. Specific	13
3. Airport tax (safety-security)	13
4. Creation or development of new routes	13
<b>III. OTHER ACTIVITIES</b>	14-20
1. Rental of land or buildings	14-15
2. Fees levied for permission to film and/or take photographs and/or make sound recordings	15
3. Miscellaneous services	15-17
4. Access control title	17
5. Fees for public car parks	17-19
6. Parking fees for car rental companies	19
7. Parking fees for car rental storage vehicles	19
8. Parking fees for companies engaged in permanent activities on the site	20
9. Parking fees for special events	20
10. Station access fees for taxi and VTC	20
11. Bus Station	20
12. Access badge	20
<b>IV. SPECIAL CONDITIONS</b>	21-23
1. Insurance	21
2. Invoice payment	21
3. Payment of invoices	22
4. Methods of payment	22
5. Payment deadlines	22
6. Late payment	22
7. Ground holding	22-23
8. Application	23
<b>V. PRICES FOR NON-REGULAR COMMERCIAL FLIGHTS (CHARTERS)</b>	24-25
1. Handling GSE	24
2. Additional services	24
2. Staffing	25
3. Miscellaneous services	25

## **AIRPORT ADDRESS :**

### **Aéroport de Biarritz-Pays Basque**

7, Esplanade de l'Europe  
Aéroport de Biarritz Pays Basque  
64600 Anglet  
FRANCE

### **SIRET number**

25640163900040

### **APE code**

5223 Z

### **Invoice payment**

Payments should be addressed as follows  
and made out to: SGC Côte Basque  
Identification Internationale :  
IBAN FR 89 3000 1001 78F6 4600 0000 025  
Identifiant Swift de la BDF (BIC) BDFEFRPPCCT

### **Useful contact information**

+33 (0)5 59 43 83 54 (Duty station manager)  
+33 (0)5 59 43 83 54 (Invoicing and inquiries for commercial aviation)  
+33 (0)5 59 43 83 49 (Invoicing and inquiries for general aviation)

### **SITA address**

BIQAPXH

### **E-Mail:**

Duty station manager: [cep@biarritz.aeroport.fr](mailto:cep@biarritz.aeroport.fr)

Invoicing and inquiries for commercial aviation: [cep@biarritz.aeroport.fr](mailto:cep@biarritz.aeroport.fr)

Invoicing and inquiries for general aviation: [executive.aviation@biarritz.aeroport.fr](mailto:executive.aviation@biarritz.aeroport.fr)

**Website:** <http://www.biarritz.aeroport.fr>

To avoid being invoiced for services over and above what was supplied or for any errors in rate applications, it is the responsibility of users to advise Biarritz-Pays Basque Airport of any changes to their aircraft fleet, including purchase, sale, hire or any modifications to an aircraft's features.

In accordance with the recommendations of the "Commission Consultative Economique" of Biarritz-Pays Basque Airport, 20 November 2023.

Article 1:

The following terms and conditions along with the new rates excluding fee taxes shall be applied.

The conditions of establishment and collection as well as the new royalty rates applicable from April 1, 2024 are set as follows.

## I. BUSINESS AND PRIVATE AVIATION

### 1.Flat fees and handling tariffs applicable for general aviation non based aircraft (excl.tax)

The flat fee includes the fees for landing, parking (24 non-divisible hours), passengers and lighting.

The handling tariff includes: Aircraft marshalling, chocks, access to the pilot lounge, passenger and baggage handling, weather/NOTAMS information, flight coordination. For aircraft from 4 tons and more, the handling includes as well, access to the VIP lounge for passengers, hotel reservations, taxis, tourist information.

Parking beyond 24 hours: from the 25th hour, a parking fee shall be calculated per ton and per hour and shall be additional to landing fees.

Tonnage	Flat fee for Landing/Parking Lighting/Passenger	Handling Mandatory	Parking over 24 hours levied per ton and per hour
From 0 to less than 2 T	36,51 €	48,00 €	
From 2 to less than 4 T	52,35 €	178,00 €	
From 4 to less than 6 T	75,55 €	295,00 €	
From 6 to less than 8 T	137,48 €	295,00 €	
From 8 to less than 10 T	153,58 €	550,00 €	
From 10 to less than 12 T	170,85 €	561,00 €	From November to March per ton & per hour: <b>€0,40</b>
From 12 to less than 14 T	195,88 €	561,00 €	
From 14 to less than 16 T	222,57 €	561,00 €	<b>From April to October per ton &amp; per hour: €1,41</b>
From 16 to less than 18 T	238,45 €	792,00 €	
From 18 to less than 20 T	255,29 €	792,00 €	
From 20 to less than 22 T	271,18 €	1 100,00 €	
From 22 to less than 38 T	300,00 €	1 600,00 €	
From 38 to less than 50 T	330,00 €	2 000,00 €	
From 50 to less than 100 T	360,00 €	2 500,00 €	
Beyond 100 T	400,00 €	4 500,00 €	

A towing service is applicable for the short-term housed aircraft, for aircraft from 2 tons and more, in the H8 hangar, on the basis of a rate of €180.00 excluding tax, for entry and exit of the aircraft.

The tariff for enabling airside access for people-carrying vehicles is invoiced at €195,00 incl. tax per access and per vehicle, upon the request of clients (companies, hotels, receiving agencies, etc.)

### **Applicable reductions**

Flights run by the French emergency medical services receive a 25% reduction on landing fees.

## **2. Fees applicable to based aircraft housed in individual hangar**

An aircraft is considered to be based if it is parked for more than 8 months of the year at the Biarritz-Pays Basque aerodrome and parking must be carried out in an individual hangar made available under the authorization regime. temporary occupation of the public airport domain. In addition, the aircraft must be declared by its owner to the services of Biarritz-Pays Basque Airport.

Tonnage	Landing
Less than 1 T	€4,31
From 1 to 2 T	€6,46
From 2 to 6 T	€8,61
From 6T and more	Landing fees shall be calculated in accordance with the commercial aviation rate.

### **Applicable reductions**

For based flying clubs: a flat rate of 200 landings shall be applied per aircraft in the fleet of each of these flying clubs.

## **3. Housed fees and ground handling charges for aircraft occupying spaces in common hangars (excl.tax)**

### **a. Housed fees**

For aircrafts less than 2 tons (excl. tax/year) €3.917,67

For aircrafts from 2 tons and more : Application of the following formula:  
(Aircraft length + 2 meters) x (Aircraft wingspan + 2 meters) x (Price per m<sup>2</sup>)

Housed duration	Price per m <sup>2</sup>
Quaters	€25,00
Semester	€37,50
Year	€50,00

### **b. Handling GSE**

The handling tariff includes: Aircraft marshalling, chocks, access to the pilot lounge, passenger and baggage handling, weather/NOTAMS information, flight coordination. For aircraft from 4 tons and more, the handling includes as well, access to the VIP lounge for passengers, hotel reservations, taxis, tourist information. Catering mandatory by Delisky - Link to order online : <https://app.delisky.com/OrderCatering/CatererSelection/1126>

Tonnage	Handling tariffs
Less than 2 T	20,83 €
From 2 to less than 4 T	115,18 €
From 4 to less than 6 T	185,28 €
From 6 to less than 8 T	216,24 €
From 8 to less than 10 T	351,79 €
From 10 to less than 12 T	365,93 €
From 12 to less than 14 T	378,44 €
From 14 to less than 16 T	391,79 €
From 16 to less than 18 T	515,23 €
From 18 to less than 20 T	523,65 €
From 20 to less than 22 T	685,59 €
From 22 to less than 38 T	950,00 €
From 38 to less than 50 T	1.165,00 €
From 50 to less than 100 T	1.430,00 €

### c. Handling services exemption- Hangar H2

For aircraft code A, less than 2T housed in hangar H2 are exempt from handling services. The Holder of an housed contract is responsible for the towing operation of the aircraft for entry and exit into the hangar.

The landing fee is applicable according to the following conditions:

Tonnage	Landing
Less than 1 T	4,31 €
From 1 to less than de 2T	6,46 €

### 4. Various surcharges

Terminal opening hours	IATA summer season: 9am-9pm IATA winter season: 9am-6pm
<b>Surcharge for handling:</b> These surcharges shall be cumulative  -On Sundays -On bank holidays  Extension of opening hours outside of the terminal's opening hours, subject to approval from the airport authority	           50%* 50%*           50%

\* Not applicable for aircraft based or housed in airport hangars.

For any cancellation of a scheduled flight, within 24 hours of arrival, cancellation fees will be charged according to the following conditions:

- 100% of the handling fee
- 100% of the scheduled parking rate

In the absence of prior authorization (PPR) for parking, a flat fee of €100,00 (excl.tax) will be invoiced in addition to other services and benefits.

### **5. Handling GSE**

Ground power unit (GPU) autonomous mobile 28V, per ¼ h	€55,00
Air start unit ASU (per aircraft start)	€280,00
Booster (12-24V GA Pack), per action	€280,00
Push	€180,00
Truck + cart	€50,00
Mobile Step	€99,00
Toilets cleaning	€36,00
Water for aircraft	€36,00
Lest 25 kg	€13,00
Deicing:	
- From 0 T to 7 T	€700,00
- From 7 T to 21 T	€1 200,00
- More than 21 T	€1 400,00

### **Aircraft exterior dry cleaning :**

The technical cleaning service is carried out by hand, with approved products (Super Bee 210D Cleaner, microfiber wipes, Isopropyl alcohol: window / windscreen products, brushes for cleaning landing gear...)

Aircraft category Wing Spans	Daytime Service €	Night Service €	Sunday Daytime Service €	Sunday Night Service €	Holiday Daytime Service €	Holiday Night Service €
<b>A</b> Less than 15m	978,00	1 323,00	1 099,00	1 648,00	1 760,00	1 979,00
<b>B</b> From 15 to - 20 m	1 380,00	1 863,00	1 553,00	2 326,00	2 484,00	2 795,00
<b>B+</b> From 20 to - 24m	1 840,00	2 484,00	2 070,00	3 102,00	3 312,00	3 726,00
<b>C</b> Beyond 24 m	2 300,00	3 105,00	2 588,00	3 877,00	4 140,00	4 658,00

**Dish cleaning, per basket of dishes** 33,00 €



## Aircraft interior cleaning :

Services	For complete cleaning : 450,00 €
<b>Cabin: Passenger seats</b>	
Seat covers, backrests	Dust, crumple
Fabric seat covers	Replace if dirty, soiled or damaged
Leather headrests	Dust, crumple
Armrests and side parts	Disinfection, cleaning with product
Litterature pocket	Remove completely the pocket
Retractable table	Disinfection, cleaning with product
Safety belts	Cross
Backrests	Straighten
Vomit bag	Replace if missing, dirty or damaged
<b>Cabin: Floors and carpets</b>	
Carpets	Vacuum cleaner
PVC floors	Cleaning with product
Newspapers and trash	Remove
Chewing-gum and stains	Cleaning with product, if dirty
<b>Cabin : Door</b>	
Frame and interior door	Cleaning with product, if dirty
Exterior of panels under luggage racks	Cleaning with product, if dirty
Cabin ceiling	Cleaning with product, if dirty
Interior portholes	Cleaning with product, if dirty
Deodorant	Spray
<b>Cabin : Luggage racks</b>	
Interior surfaces Luggage racks	Cleaning with product, if dirty
Exterior doors and handles	Disinfection, cleaning with product, if dirty
Handrail under luggage racks	Disinfection, cleaning with product, if dirty
Newspapers and trash	Remove
<b>Cabin: Changing rooms</b>	
Doors and exterior walls	Disinfection, cleaning with product, if dirty
Newspapers and trash	Remove
<b>Cabin : Bathroom</b>	
Mirrors and tables	Cleaning with product
Sinks and faucets	Disinfection, cleaning with product
Liquid bottle support	Disinfection, cleaning with product
Trash cans	Empty
Toilet seats, toilet lids and shrouds	Disinfection, cleaning with product
Walls, ceilings, ventilation grilles	Disinfection, cleaning with product, if dirty
Interior, exterior doors and handles, latches	Disinfection, cleaning with product
Sols	Cleaning with product
Deodorant	Spray
<b>Cabin : On-board offices</b>	
Floors	Cleaning with product

Sinks, faucets, work area	Disinfection, cleaning with product
Trash cans	Remove
Walls, ceilings, ventilation grilles	Cleaning with product, if dirty
<b>Cockpit (on request)</b>	
Floors	Vacuum cleaner
Seats	Dust
Trash cans	Empty

## II. COMMERCIAL AVIATION

This category concerns aircraft carrying out regular connections or flights charters, using the services of the commercial aviation terminal.

### 1. Taxes and fees for airport public service (excl. tax)

#### 1.1. Landing fees including lighting

Tonnage	Rate €	Tonnage	Rate €	Tonne	Rate €	Tonnage	Rate €
Until 7	15,53 €	51	127,12 €	95	310,57 €	139	522,83 €
8	16,51 €	52	130,75 €	96	315,40 €	140	527,66 €
9	17,48 €	53	134,36 €	97	320,22 €	141	532,48 €
10	18,43 €	54	137,98 €	98	325,05 €	142	537,28 €
11	19,40 €	55	141,61 €	99	329,88 €	143	542,14 €
12	20,36 €	56	145,23 €	100	334,69 €	144	546,96 €
13	21,32 €	57	148,88 €	101	339,52 €	145	551,77 €
14	22,29 €	58	152,49 €	102	344,33 €	146	556,61 €
15	23,26 €	59	156,11 €	103	349,17 €	147	561,43 €
16	24,22 €	60	159,75 €	104	353,98 €	148	566,24 €
17	25,18 €	61	163,36 €	105	358,81 €	149	571,09 €
18	26,17 €	62	166,97 €	106	363,63 €	150	575,91 €
19	27,13 €	63	170,61 €	107	368,45 €	151	580,72 €
20	28,08 €	64	174,23 €	108	373,28 €	152	585,54 €
21	29,05 €	65	177,86 €	109	378,11 €	153	590,38 €
22	30,02 €	66	181,48 €	110	382,93 €	154	595,20 €
23	30,98 €	67	185,10 €	111	387,76 €	155	600,02 €
24	31,95 €	68	188,73 €	112	392,58 €	156	604,87 €
25	32,92 €	69	192,35 €	113	397,40 €	157	609,67 €
26	36,53 €	70	195,97 €	114	402,24 €	158	614,49 €
27	40,16 €	71	199,59 €	115	407,06 €	159	619,33 €
28	43,79 €	72	203,20 €	116	411,88 €	160	624,15 €
29	47,42 €	73	206,83 €	117	416,71 €	161	628,97 €
30	51,03 €	74	210,46 €	118	421,52 €	162	633,80 €
31	54,66 €	75	214,08 €	119	426,35 €	163	638,61 €
32	58,28 €	76	218,92 €	120	431,17 €	164	643,44 €
33	61,91 €	77	223,72 €	121	436,00 €	165	648,27 €
34	65,54 €	78	228,55 €	122	440,82 €	166	653,09 €
35	69,15 €	79	233,39 €	123	445,64 €	167	657,92 €
36	72,77 €	80	238,20 €	124	450,49 €	168	662,75 €
37	76,40 €	81	243,02 €	125	455,29 €	169	667,56 €
38	80,02 €	82	247,87 €	126	460,12 €	170	672,38 €
39	83,63 €	83	252,67 €	127	464,96 €	171	677,20 €
40	87,26 €	84	257,50 €	128	469,77 €	172	682,04 €
41	90,89 €	85	262,33 €	129	474,59 €	173	686,86 €
42	94,51 €	86	267,15 €	130	479,43 €	174	691,66 €
43	98,13 €	87	271,98 €	131	484,25 €	175	696,51 €
44	101,77 €	88	276,79 €	132	489,07 €	176	701,33 €
45	105,38 €	89	281,62 €	133	493,90 €	177	706,15 €
46	108,99 €	90	286,45 €	134	498,71 €	178	710,99 €
47	112,63 €	91	291,27 €	135	503,54 €	179	715,81 €
48	116,25 €	92	296,11 €	136	508,35 €	180	720,62 €
49	119,87 €	93	300,93 €	137	513,19 €	181	725,46 €
50	123,50 €	94	305,74 €	138	518,01 €	182	730,27 €

Tonnage	Rate €	Tonnage	Rate €	Tonne	Rate €	Tonnage	Rate €
183	735,10 €	221	918,43 €	259	1 101,74 €	297	1 285,07 €
184	739,93 €	222	923,23 €	260	1 106,56 €	298	1 289,87 €
185	744,75 €	223	928,08 €	261	1 111,40 €	299	1 294,72 €
186	749,57 €	224	932,91 €	262	1 116,22 €	300	1 299,54 €
187	754,39 €	225	937,71 €	263	1 121,03 €	301	1 304,35 €
188	759,23 €	226	942,55 €	264	1 125,88 €	302	1 309,18 €
189	764,05 €	227	947,36 €	265	1 130,69 €	303	1 314,02 €
190	768,87 €	228	952,18 €	266	1 135,50 €	304	1 318,82 €
191	773,70 €	229	957,03 €	267	1 140,33 €	305	1 323,65 €
192	778,52 €	230	961,84 €	268	1 145,17 €	306	1 328,49 €
193	783,34 €	231	966,66 €	269	1 149,97 €	307	1 333,30 €
194	788,18 €	232	971,50 €	270	1 154,82 €	308	1 338,12 €
195	792,99 €	233	976,31 €	271	1 159,64 €	309	1 342,97 €
196	797,82 €	234	981,13 €	272	1 164,45 €	310	1 347,77 €
197	802,65 €	235	985,96 €	273	1 169,28 €	311	1 352,60 €
198	807,46 €	236	990,79 €	274	1 174,12 €	312	1 357,43 €
199	812,28 €	237	995,60 €	275	1 178,92 €	313	1 362,26 €
200	817,13 €	238	1 000,44 €	276	1 183,76 €	314	1 367,08 €
201	821,94 €	239	1 005,25 €	277	1 188,59 €	315	1 371,91 €
202	826,75 €	240	1 010,08 €	278	1 193,40 €	316	1 376,72 €
203	831,58 €	241	1 014,91 €	279	1 198,23 €	317	1 381,55 €
204	836,41 €	242	1 019,73 €	280	1 203,04 €	318	1 386,38 €
205	841,22 €	243	1 024,55 €	281	1 207,88 €	319	1 391,19 €
206	846,06 €	244	1 029,38 €	282	1 212,70 €	320	1 396,03 €
207	850,89 €	245	1 034,20 €	283	1 217,51 €	321	1 400,84 €
208	855,70 €	246	1 039,03 €	284	1 222,35 €	322	1 405,67 €
209	860,53 €	247	1 043,86 €	285	1 227,18 €	323	1 410,49 €
210	865,36 €	248	1 048,67 €	286	1 231,98 €	324	1 415,32 €
211	870,17 €	249	1 053,51 €	287	1 236,83 €	325	1 420,14 €
212	875,01 €	250	1 058,33 €	288	1 241,65 €	326	1 424,97 €
213	879,84 €	251	1 063,13 €	289	1 246,46 €	327	1 429,80 €
214	884,65 €	252	1 067,99 €	290	1 251,30 €	328	1 434,63 €
215	889,48 €	253	1 072,81 €	291	1 256,12 €	329	1 439,46 €
216	894,30 €	254	1 077,61 €	292	1 260,93 €	330	1 444,29 €
217	899,14 €	255	1 082,45 €	293	1 265,78 €	331	1 449,12 €
218	903,96 €	256	1 087,28 €	294	1 270,59 €	332	1 453,95 €
219	908,76 €	257	1 092,09 €	295	1 275,40 €	333	1 458,79 €
220	913,61 €	258	1 096,93 €	296	1 280,24 €	334	1 463,62 €

## 1.2. Parking fees

A parking fee shall be levied on all aircraft, regardless of their type, beyond a grace period of 1 hour. This fee shall be calculated per ton and per hour (rounded up)

Parking fees

€0,40

### **1.3. Passenger fees**

This fee is payable for the use of buildings and facilities used for passenger boarding, welcoming and processing baggage.

#### **a. Tariff**

Passenger fees (including 0,53 € for PHMR) €6,87

#### **b. Exemptions**

Aircraft crew members, direct transit passengers (arriving and departing on the same flight number, passengers on an aircraft forced to return to the airport due to a technical incident, infants under two years of age).

### **1.4. Bridge fees**

Per quarter of an hour (rounded up) €20,00  
Pricing is capped at €120,00  
For “night stop” flights, pricing is capped at €80,00

### **1.5. Fixed converter fee**

Per quarter of an hour (rounded up) beyond a grace period set at 1 hour €20,00

## **2. Specific cases**

#### **a. Various surcharges**

Terminal opening hours	Tariff
Extension of opening hours outside of the terminal's opening hours. Subject to the agreement of the airport authority.	€800,00

#### **b. Applicable reductions**

Training flights: for training flights, non-based aircraft receive a 50% reduction on the flat landing fees.

### **3. Airport tax (safety-security)**

Airport tax fixed by ministerial L 6328-2 from **01/04/2024 to 31/03/2025** €12,40

### **4. Creation or development of new routes**

For creation or development of new routes, Biarritz-Pays Basque Airport can operate in the framework of the market economy operator principle. The financial support of Biarritz- Pays Basque Airport must be in accordance with the strategic and economic objectives of the Airport. For more info: <https://biarritz.aeroport.fr/fr/professionnels/developpement-commercial/>

### **III. OTHER ACTIVITIES**

#### **1. Rental of land or buildings(excl.tax)**

**a. Unserviced land per m2 per year** €3,96

**b. Serviced land per m2 per year** €6,60

**c. Commercial area for car rental per m2 per year**

Fitted pitch €90,90

Premises for commercial use made available by the airport €331,13

**d. Yearly rental of buildings per m2/year**

Maintenance building €201,73

Permanent buildings for use as offices, workshops, garages, shops €44,75

**Terminal space for commercial aviation per m2/year**

Commercial activities (retails, restaurant...) €252,37

For office Use €192,43

For use as storage rooms, changing rooms, etc. €123,68

Bare tray to be fitted out € 64,48

**Terminal space for business and private aviation per m2/year**

Commercial activities (retails, restaurant...) €252,37

Furnished premises €192,43

For use as reserves, changing rooms €123,68

Bare tray to be fitted out €49,89

**PARIF space per m2/year**

For office Use €192,43

For use as reserves, changing rooms €123,68

**e. Rental of conference rooms and office \***

- ½ Day €100,00

- Day €150,00

\* For subcontractors, partners, and tenants working at the airport, a 50% discount is applied for meeting room and office rentals.

**f. Business Aviation VIP lounge booking**

Half day with access to basic services (Wifi, cold & hot drink)  
(From 9h00 to 13h00 and from 14h00 to 18h00) €180,00

Day with access to basic services (Wifi, cold & hot drink)  
(From 9h00 to 13h00 and from 14h00 to 18h00) €300,00

**g. Rental of surfaces for special operations per m<sup>2</sup>/year  
(excluding car park)**

€1,37

## **h. Miscellaneous rentals**

Standard desk in the terminal half day, Reception congresses, seminars	€70,00
Dedicated check-in desk (per flight and desk, 2 hours, staff included)	€98,00
Customised display on the airport's information screens for departures and/or arrivals and/or boarding (per flight and per desk), (flight screen)	€75,00
Customised display on the airport's information screens for departures and/or arrivals and/or boarding (per flight and per desk), (advertising screen)	€111,00

## **2. Fees levied for permission to film and/or take photographs and/or make sound recordings (excl.tax)**

- Photographic report	€300,00
- Feature and short film, video, television	€600,00

## **Exemptions**

Fee exemptions are generally granted if the filming/photography is for non-commercial purposes. In particular, exemptions are given when filming/photography is intended for general information purposes (press, radio, television, company newspapers) and when requested by French administrative bodies, large national charitable organisations schemes and large national and international clubs, subject to an assessment of its suitability and appropriateness.

Filming/photography permission is granted to air carriers for the purpose of shooting images (using handheld reporter-style devices only) to do with current events which directly concern them, aeronautical manufacturers and companies working in the airport that request shooting permission under the same terms and for the same purposes.

Passengers, visitors and accompanying persons may take photos/films for private use only.

## **3. Miscellaneous services (excl.tax)**

### **a. Water, gaz and electricity**

Consumption: Invoicing according to agreement made with the manager or direct invoicing by the service provider.

The flat rates are revalued according to the evolution of the rates invoiced by the energy suppliers of the airport.

### **b. Private telephone**

As part of the transition to VOIP telephony, following the abandonment of analog technologies, Biarritz-Pays Basque airport offers the following services:

Purchase of a fixed telephone* configured	€100,00
---	---------

### **c. Consumption**

Internal line	€5,00 /month/line
External + internal line	€10,00/month/line
Special numbers	At reality

\* includes IVR (interactive voice server), customizable voicemail, day/night mode, follow-me mode and transfer to a mobile phone (external line consumption).

#### **d. Rental fees for offices in the terminal**

By agreement with management or by direct invoicing from the service provider. As a general rule, all requests for the provision of services or supplies not specified above are negotiated with the user or are invoiced based on the amount paid out by the airport, plus 15% to cover general operating costs.

#### **e. Handling equipment (CACES 3B permit is mandatory)**

Boom lift 12.20 m (without driver) per day (120AET)	€166,98
Boom lift 10.00 m (without driver) per day (105 VRJ)	€103,30
Forklift truck 2.5 T with driver per day	€204,32

#### **f. Staffing (per/hour)**

Handler	€51,73
Qualified maintenance staff	€59,05
Personalised accompaniment (Hostess, security agent...)	€70,82
Duty station manager	€83,99

#### **g. personalized welcome (Montant TTC)**

**Welcome arrival services for 2 passengers maximum include** €210,00

- Welcoming customers at the foot of the plane
- Baggage claim and accompaniment in the terminal
- Accompaniment customer :
  - At the rental village if booking a rental car (end of service)
  - At the taxi zone (end of service)
  - From a third person identified in advance (end of the service)

The service does not include loading luggage or other items into cars.

**Welcome departure services for 2 passengers maximum include** €210,00

- Welcoming customers at the information desk
- Accompaniment to the check-in desk to complete check-in (the airport does not have a porter service, the agent does not carry luggage)
- Accompaniment to the security check (fast track)
- Accompaniment to the boarding gate (the airport does not have a VIP lounge)
- Priority boarding
- Accompaniment to the plane door (end of service)



## Conditions for arrival and departure reception services:

In the event of cancellation less than 48 hours, the service will not be refunded.  
For all changes and in particular the date of the service, an additional cost of 30% will be applied.

Payment for the service will be made in cash when booking.

### i. Lost and found (incl. tax)

Payment to our partner "France Objets oubliés"

Processing fee for any object	€9,00
Processing fee for electronic devices	€12,00

### 4. Access control title (excl. tax)

Airport traffic permit (TCA) Initial request, renewal, lost, stolen, damaged	€50,00
---	--------

Passes, vehicles (LPV) Initial request, renewal, lost, stolen, damaged	€25,00
---	--------

### 5. Fees for public car parks (incl. tax)

#### a. Yearly season ticket

Subscription	P2 Confort	P4 Premium	P5 Longue Durée
For passengers (Annual)	€1 212,00	€1 591,00	
For airline cabin crew (Annual)			€592,00
Remplacement magnetic card	€12,00	€12,00	€12,00

#### b. Lost tickets (incl. tax)

If a vehicle's licence plate is not recognised when leaving the carpark and no ticket is presented, a lost ticket charge is applied based on the following fee schedule:

Carparks P0, P3, and P5	€60,00
Carparks P1, P2, and Express drop-off	€100,00

#### c. Non-season ticket prices

Rate	Pick up drop off	P1 & P2 Confort	P4 Premium	P0 & P3 Long stay	P5 Long stay only online booking
0 to 7 mn	0,00 €	0,00 €	15,50 €	1,00 €	
7 to 15 mn	1,50 €	0,00 €	15,60 €	1,50 €	
15 mn to 30 min	3,00 €	2,50 €	15,70 €	2,50 €	
30 mn to 45 mn	5,00 €	4,00 €	15,80 €	4,00 €	
45 mn to 1h	6,50 €	4,50 €	15,90 €	4,50 €	
1h to 1h15	8,00 €	5,00 €	16,00 €	5,00 €	

Rate	Pick up drop off	P1 & P2 Confort	P4 Premium	P0 & P3 Long stay	P5 Long stay only online booking
1h15 to 1h30	9,50 €	5,50 €	16,10 €	5,50 €	
1h45 to 2h00	11,00 €	6,00 €	16,20 €	6,00 €	
2h00 to 2h15	12,50 €	6,20 €	16,30 €	6,20 €	
2h15 to 2h30	14,00 €	6,30 €	16,40 €	12,20 €	
2h30 to 2h45	15,50 €	6,50 €	16,50 €	12,30 €	
2h45 to 3h00	17,00 €	6,70 €	16,60 €	12,40 €	
3h00 to 3h15	18,50 €	6,90 €	16,70 €	12,50 €	
3h15 to 3h30	20,00 €	7,10 €	16,80 €	12,60 €	
3h45 to 4h00	21,50 €	7,30 €	16,90 €	12,70 €	
4h00 to 4h15	23,00 €	7,50 €	17,00 €	12,80 €	
4h15 to 4h30	24,50 €	7,70 €	17,10 €	12,90 €	
4h30 to 4h45	26,00 €	7,90 €	17,20 €	13,00 €	
4h45 to 5h00	27,50 €	8,10 €	17,30 €	13,10 €	
5h00 to 5h15	29,00 €	8,30 €	17,40 €	13,20 €	
5h15 to 5h30	30,50 €	8,50 €	17,50 €	13,30 €	
5h30 to 5h45	42,00 €	8,70 €	17,60 €	13,40 €	
5h45 to 6h00	43,00 €	8,90 €	17,70 €	13,50 €	
6h00 to 6h15	44,00 €	9,10 €	17,80 €	13,60 €	
6h15 to 6h30	45,00 €	9,30 €	17,90 €	13,70 €	
6h30 à 6h45	47,00 €	9,70 €	18,10 €	13,90 €	
6h45 to 7h00	48,00 €	9,90 €	18,20 €	14,00 €	
7h00 to 7h15	49,00 €	10,10 €	18,30 €	14,10 €	
7h15 to 7h30	50,00 €	10,30 €	18,40 €	14,20 €	
7h30 to 7h45	51,00 €	10,50 €	18,50 €	14,30 €	
7h45 to 8h00	52,00 €	10,70 €	18,60 €	14,40 €	
8h00 to 8h15	53,00 €	10,90 €	18,70 €	14,50 €	
8h15 to 8h30	54,00 €	11,10 €	18,80 €	14,60 €	
8h30 to 8h45	55,00 €	11,30 €	18,90 €	14,70 €	
8h45 to 9h00	56,00 €	11,50 €	19,00 €	14,80 €	
9h00 to 9h15	57,00 €	11,70 €	19,10 €	14,90 €	
9h15 to 9h30	58,00 €	11,90 €	19,20 €	15,00 €	
9h30 to 9h45	59,00 €	12,10 €	19,30 €	15,10 €	
9h45 to 10h00	61,00 €	12,50 €	19,50 €	15,30 €	
10h00 to 10h15	62,00 €	12,70 €	19,60 €	15,40 €	
10h15 to 10h30	63,00 €	12,90 €	19,70 €	15,50 €	
10h30 to 10h45	64,00 €	13,10 €	19,80 €	15,60 €	
10h45 to 11h00	65,00 €	13,30 €	19,90 €	15,70 €	
11h00 to 11h15	66,00 €	13,50 €	20,00 €	15,80 €	
11h15 to 11h30	67,00 €	13,70 €	20,10 €	15,90 €	
11h30 to 11h45	68,00 €	13,90 €	20,20 €	16,00 €	
11h45 to 12h00	69,00 €	14,10 €	20,50 €	17,00 €	
12h00 to 24h00	78,00 €	19,00 €	24,00 €	19,00 €	
2 days	79,10 €	31,00 €	38,00 €	27,00 €	
3 days	114,50 €	41,00 €	51,00 €	37,00 €	

Rate	Pick up drop off	P1 & P2 Confort	P4 Premium	P0 & P3 Long stay	P5 Long stay only online booking
4 days	144,50 €	51,00 €	64,00 €	47,00 €	
5 days	174,50 €	61,00 €	77,00 €	52,00 €	39,00 €
6 days	198,50 €	71,00 €	89,00 €	58,00 €	39,00 €
7 days	222,50 €	81,00 €	102,00 €	63,00 €	39,00 €
8 days	246,50 €	91,00 €	115,00 €	68,00 €	45,00 €
9 days	270,50 €	101,00 €	128,00 €	73,00 €	50,00 €
10 days	294,50 €	111,00 €	141,00 €	78,00 €	55,00 €
11 days	324,50 €	121,00 €	154,00 €	83,00 €	60,00 €
12 days	354,50 €	131,00 €	167,00 €	88,00 €	65,00 €
13 days	384,50 €	141,00 €	180,00 €	93,00 €	70,00 €
14 days	414,50 €	151,00 €	193,00 €	98,00 €	75,00 €
15 days	444,50 €	161,00 €	206,00 €	103,00 €	80,00 €
16 days	474,50 €	171,00 €	219,00 €	108,00 €	85,00 €
17 days	504,50 €	181,00 €	232,00 €	113,00 €	90,00 €
18 days	534,50 €	191,00 €	245,00 €	118,00 €	95,00 €
19 days	564,50 €	201,00 €	258,00 €	123,00 €	100,00 €
20 days	594,50 €	211,00 €	271,00 €	128,00 €	105,00 €
21 days	624,50 €	221,00 €	284,00 €	133,00 €	110,00 €
22 days	654,50 €	231,00 €	297,00 €	138,00 €	115,00 €
23 days	684,50 €	241,00 €	310,00 €	143,00 €	120,00 €
24 days	714,50 €	251,00 €	323,00 €	148,00 €	125,00 €
25 days	744,50 €	261,00 €	336,00 €	153,00 €	130,00 €
26 days	774,50 €	271,00 €	349,00 €	158,00 €	135,00 €
27 days	804,50 €	281,00 €	362,00 €	163,00 €	140,00 €
28 days	834,50 €	291,00 €	375,00 €	168,00 €	145,00 €
29 days	864,50 €	301,00 €	388,00 €	173,00 €	150,00 €
30 days	894,50 €	311,00 €	401,00 €	178,00 €	155,00 €
31 days	924,50 €	321,00 €	414,00 €	183,00 €	160,00 €
<b>Per additional day</b>	<b>30,00 €</b>	<b>10,00 €</b>	<b>13,00 €</b>	<b>5,00 €</b>	<b>5,00 €</b>

#### **d. Online booking fees (incl. tax)**

Per reserve €3,00

#### **6. Parking fees for car rental companies (excl. tax)**

Per place per year € 837,00

#### **7. Parking fees for rental vehicles, car park P5 (excl. tax)**

Per spot and per indivisible period

Winter (from November to March)

€92,00

Summer (from April to October)

€245,00

## **8. Parking fees for companies engaged in permanent activities on the site (excl. tax)**

Excluding car rental companies per place per year \* €200,00

Season tickets are strictly personal; lending the card to another person is an infringement of the car park rules and may lead to the suspension of the season ticket.

## **9. Parking fees for special events (incl. tax)**

Parking space privatisation: an increase of 30% of the public parking price will be applicable.

Charter flight: a discount of 60% will be applicable for the passenger vehicles parking.

The Biarritz-Pays Basque Airport holds commercial events (contests etc...) and may provide free parking as a way to thank its customers for their loyalty.

## **10. Station access fees for taxi and VTC (excl. tax)**

Per vehicle €206,00

Professional drivers agree to comply with the provisions of the Airport's quality charter for driver vehicles and the internal regulation of the Airport's, order of the prefect for taxis with parking authorisation.

## **11. Bus station (excl. tax)**

Parking fees will be applicable for all public transport vehicles

Urban and interurban lines\*

€0,78

\* Price revisable on the basis of actual costs and the number of passages

## **Freely organized servicing and tourist buses**

More than 2 500 touch per year €4,10

Between 500 and 2500 touch per year €4,60

Less than 500 touch per year €5,10

## **12. Access Badge for parkings (excl. tax)**

Badge €10,00

## **V. SPECIAL CONDITIONS**

### **1. Insurance:** Disclaimer and Limitation of Liability.

Regardless of the cause, the Airport's potential liability shall be limited to direct losses only and shall exclude non-material losses whether consequential or non-consequential, up to the contractual limits of the insurance policies taken out.

- Ground handling operations are governed by the provisions in the IATA SGHA 2008/2013 standard contract, particularly in article 8 on Liability and Indemnity. Thus, the Airport is only responsible for direct material damage to the aircraft and must compensate in this context the owner or operator of the aircraft for any damage in an amount greater than 3000 USD and within the limit of an amount of 1.5 million USD for any type of aircraft.

- Aircraft or motorised land vehicles parked at the Airport remain under the full responsibility of their owner or possessor, with the airport operator in no way accepting the responsibility of looking after such aircraft or vehicles.

-Occupancy of public airport territory is dependent on the issuance by the Airport of a permit for temporary occupancy.

### **2. Aircrafts documents**

In the month preceding the arrival of the aircraft for scheduled companies or before invoicing for general and business aviation, the following documents must be sent to the airport:

- The certificate of airworthiness including weight information
- The acoustic certificate including the maximum take-off weight, engine information and associated noise measurements,
- The Air Carrier Certificate (AOC: Air Operator Certificate) with the fleet concerned in order to note the type of movement in commercial flight.

If this is the case, for French Companies, a certificate from the company certifying that it carries out more of its traffic internationally (with a view to exemption from VAT).

The VAT number of the company/operator. In the case of companies from the European Union: intra-community VAT number.

In the absence of these documents, invoices will be issued inclusive of tax and no retroactive credit will be established.

Declarative lists not certified by the air authority of the country of origin are not accepted.

The documents should be sent to:

Aéroport Biarritz-Pays Basque - 7, Esplanade de l'Europe - 64600 Anglet - France  
Email : executiveaviation@biarritz.aeroport.fr  
Tél : +33 (0) 5 59 43 83 49

### **3. Invoices payment**

For all companies and individuals, the charges and fees for the provision of services are, in principle, to be paid in cash upon presentation of the bill and issuance of a receipt.

However, a request to open a Customer account can be made to the airport manager.

The opening of an account may be considered in cases where:

- The billed services are of a permanent nature,
- The invoice amounts warrant the holding of an account,
- The operator has a sufficient guarantee for the payment of invoices.

Invoicing costs: When an invoice is created, invoicing costs amounting to €7,62 excl. tax are applied to cover the administrative costs of drafting and sending the invoice.

Surcharge for failure to pay in cash: if a company or individual without a customer account fails to pay the charges and fees for the provision of services in cash, a fixed sum of €20 excl. tax will be applied in addition to the abovementioned invoicing costs.

### **4. Methods of payment**

Payment may be made by the following methods:

- By cash.
- By bank or postal check, including Eurocheques, made out to « SGC Côte Basque/ trésor public ».
- By Visa bank card or AMEX for pour business and private aviation
- By bank transfer to the **Banque de France** account, details of which are given below:  
RIB : 30001-00178-F6460000000-25  
IBAN : FR 89 3000 1001 78F6 4600 0000 025  
BIC : BDFEFRPPCCT

**Important**: Please specify the information written on the invoice (Customer No / date / invoice No.)

### **5. Payment deadlines**

Our invoices are payable within 30 days at most from the date the invoice was issued without discount.

### **6. Late payment**

In the event of late payment, the payer owes the Joint Association a late fee as well as a fee for debt collection costs.

The interest rate for late fees is equal to 3 times the legal interest rate. The fee for collection costs is set at 40 euros.

## **7. Ground holding**

Regardless of the penalties incurred for late payment and of the fee for debt collection costs, the act of passing an unpaid aeronautical invoice to the claims department triggers the implementation of the procedure as provided for by Article R.224-4 of the French Civil Aviation Code below:

Fees are due for the provision of personnel and/or the use of the facilities, installations, buildings and tools that they cover the cost of.

In the event of the non-payment of fees due by an aircraft operator, the airport operator is permitted to call for the relevant authority of air traffic at the airport to hold the aircraft until the disputed amount has been received".

## **8. Application**

These tariffs are applicable from the First of April 2024.  
From this date, all conflicting provisions which may have been contained within texts previously in force shall become null and void.

## VI. PRICES FOR NON-REGULAR COMMERCIAL FLIGHTS (CHARTERS)(excl.tax)

### 1. Handling GSE

Category	Regular handling exc V	Technical handling exc.VAT
1 (Less than 20 seats)	415,00 €	207,00 €
2 (From 21 to 50 seats)	805,00 €	402,00 €
3 (From 51 to 100 seats)	1237,00 €	618,00 €
4 (From 101 to 150 seats)	1901,00 €	950,00€
5 (From 150 to 210 sièges)	2439,00 €	1219,00€
6	3 818,00 €	1 909,00 €
7	6 787,00 €	3 393,00 €
8	9 545,00 €	4 772,00 €

### 2. Additional services

#### **a. Per fifteen minutes indivisible**

**Ground power unit for Commercial Aviation: GPU flat rate** €28,50  
60 minutes is including in the handling rate.  
Ground power unit autonomous mobile 28V

#### **b. Per operation**

Air start unit ASU (per aircraft start) €280,00  
Booster (12-24V GA Pack), per action €280,00  
Push €180,00  
Truck + cart €50,00  
Mobile Step €99,00  
Toilets cleaning €36,00  
Water for aircraft €36,00  
Lest 25 kg €13,00  
Cabin standard cleaning standard ½ turn €110,00  
Cabin standard cleaning night stop €285,00  
Cabin cleaning COVID ½ turn €195,00  
Cabin cleaning COVID night stop €408,00

#### **Deicing + liquid product:**

For aircraft from 0 ton to less than 7 tons €700,00  
For aircraft from 7 tons to less than 21 tons €1200,00  
For aircraft from 21 tons €1400,00

#### **c. DCS**

DCS Creation €80,00

#### **DCS fees:**

Altea GHCM per passenger €0,96  
Altea GHCM connection per passenger €1,20



### **3. Staffing**

Flight coordination	€82,00
---------------------	--------

### **3. Miscellaneous services**

Delay, diverted flight, within information less than 2 h before the schedule flight	50%
---	-----

Advance payment	15%
-----------------	-----

For any cancellation of a flight scheduled at Biarritz-Pays Basque airport within 24 hours of departure or arrival of the regular handling will be charged	50%
--	-----

In all cases, the time at which the cancellation is taken into account will be determined by the reception time of the email sent to the address:  
cep@biarritz.aeroport.fr